



「 2017 COMPUTEX TAIPEI FORUM 」 Application Instructions

To maximize the synergy between the forum and the show, COMPUTEX TAIPEI organizers, the Taiwan External Trade Development Council (TAITRA) and Taipei Computer Association (TCA), invite domestic and foreign high-quality ICT industry related units to collaborate in holding forums under the COMPUTEX TAIPEI banner. The organizers and executor of the forum shall integrate their resources to increase publicity for forum events and promote the COMPUTEX TAIPEI FORUM, thereby enhancing their corporate and exhibition branding.

.Who can apply? The proposed forum shall be relevant to the theme of this year's forum and be held during the exhibition period in order to qualify for the COMPUTEX banner.

.Topic: AI, Internet of Things (Smart Living, Smart City, Smart Logistics & Transport, Smart Healthcare...etc.), Innovation & Startups, VR/AR, Business Solutions and the topics related to ICT industry trends.

.Exhibition Dates: May 30, to June 3, 2017.

- . In order to facilitate the attendance of professional industry persons at diverse forums and events and to maximize forum and show synergy, forums held under the COMPUTEX TAIPEI banner are limited to Taipei City-affiliated conference venues. The venues for rent by the organizers include Taipei International Convention Center (TICC), Taipei Nangang Exhibition Center, Hall 1 and Taipei World Trade Center (TWTC), Hall 1. The operator should pay the venue rental and related equipment costs, abiding by the rules for use of public meeting rooms.



*The venue for rent by the organizers:

Venue	Contacts
TICC: Conference Room 102(200 seats),3F Banquet Hall (480 seats), 4F VIP Room(250 seats, Plenary Hall (3100 seats)	Ms. Fan: (02)2725-5200 ext: 2632
Taipei Nangang Exhibition Center, Hall 1: Conference Room 504 (500 seats)	Ms. Chiou: (02)2725-5200 ext: 2684
TWTC, Hall 1: Conference Room No.3, 4, 5	

.Name of event : 「 2017 COMPUTEX TAIPEI FORUM - XXX 」

e.g., 「 2017 COMPUTEX TAIPEI FORUM -Microsoft Keynote 」 °

.Estimated Number of Participants : The number of the participants in each section of the forum must be at least up to 150 or more.

.Accreditation : Organizers: TAITRA, TCA, provided by the applicant company
Operators/Sponsors: Provided by the applicant company

.Publicity :

1. Organizers offer :

The news of the events will release at the COMPUTEX TAIPE official website (www.computextaipei.com.tw), official publications (e.g., Show Guide and Show Daily), press release, and EDM.

2. Operators offer :

(1) The news release of the event shall include: the word of 「 COMPUTEX TAIPEI FORUM 」 and 「 COMPUTEX TAIPEI 」 Logo °

(2)The website of the forum event shall place 2017 COMPUTEX TAIPEI banner with link to the COMPUTEX TAIPEI official website.



COMPUTEX May 30 – June 3, 2017
TAIPEI

Featured Exhibit Area
InnoVEX May 30 – June 1, 2017

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.Application Procedures :

1. The 「 2017 COMPUTEX TAIPEI FORUM 」 Application Form must be submitted by/before **March 10, 2017** (att 1).
2. The event proposal or briefing including the name of event, objective, event content, and organizers/operators must be completed and submitted by/before **March 31, 2017** (att 2). The applicants will be notified the review respectively before the mid of April, 2017.
3. The successful applicant shall pay the deposit of NTD\$15,000 before **April 28th, 2017**. The forum must be implemented according to the approved proposal. After the implementation of the forum, the organizer will release the deposit of NTD\$15,000 before **June 15th, 2017**.

. Notice :

1. The executor shall assume sole responsibility for its profits or losses. The operators need to inform the organizers before **April 30th, 2017**, if there are any changes or cancellation made after the proposal has approved by the organizers. If not, the organizer will confiscate deposit of NTD\$15,000
2. The executor must fill out and submit the Forum Results and Suggestions Survey (att 3) by **June 17th, 2017**.
3. The organizer reserves the right to make changes to the event program.

Contact:

TAITRA/ Exhibition Dept. (Section IV)/ Ms. Lee

E-mail : jamielee@taitra.org.tw

Tel : (02)2725-5200 ext.2608

Add: 5 Xinyi Rd., Sec. 5, Taipei 11011, Taiwan, R.O.C.



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Att.1

「 2017 COMPUTEX TAIPEI FORUM 」 Application Form

Application	
Contact Person	
E-mail	
Tel	
Website	
Company Profile	
Event Name	
Time	
Venue	
Operators	
Estimated Number of Participants	

**The Application Form MUST Be Submitted by March 10, 2017. The Event Proposal or Briefing MUST Be Completed and Submitted by March 31, 2017.*



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Att. 2

「 2017 COMPUTEX TAIPEI FORUM 」 Proposal Format

1. Name of event :

2. Event Objective :

3. Contents:

(1) Date of Event :

(2) Venue of Event :

(3) Event Language :

(4) Speaker Profile(Name/Company/ Title) :

(5) Type of Participants :

(6) Estimated Number of Participants :

4. Organizers:

5. Operator:

6. Sponsor:



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Att. 3

「2017 COMPUTEX TAIPEI FORUM」 Results and Suggestions Survey

Applicant	
Contact Person	
E-mail	
Tel	
Content	1.Topic: 2. Number of Participants: 3.Summary of the forum: 4.Photo:(at least 3/ 300 dpi/JPG):
Suggestion	

**The executor must fill out and submit the Forum Results and Suggestions Survey by June 17th, 2017.*